

RESEARCH AND EVALUATION ASSOCIATE DESCRIPTION

Position: Research and Evaluation Associate
Status: Full-time Employee
Posting Date: December 17, 2018
Deadline: Until Filled
Location: Springdale, OH or Columbus, OH

Company:

C H Smith & Associates, LLC, (www.chsmithassociates.com) is looking for a research and evaluation associate to join its team. C H Smith & Associates helps its clients make good things happen. With care, commitment and expertise, C H Smith & Associates provides meaningful strategy, practical plans, meticulous project execution, and useful data analysis for organizations and systems to better serve their communities and make a difference in people's lives.

The C H Smith & Associates team includes specialists and consultants in project management, process facilitation, qualitative and quantitative research, public policy, stakeholder engagement, organizational development, workforce development and more.

C H Smith & Associates, LLC is an Equal Opportunity employer.

Responsibilities:

- Aid in the design of evaluation projects including determination of research methodologies.
- Conduct evaluation and research including participant recruitment, data collection and analysis, using quantitative and qualitative methods.
- Draft evaluation reports explaining results of analyses.
- Assist in preparation of proposals to obtain additional research projects.

Qualifications:

- Expertise with both quantitative and qualitative methodologies and related analyses.
- Ability to conduct advanced quantitative and qualitative research.
- Experience as a principal or co-principal investigator, preferably in education or public health.
- Extensive applied experience and proficiency with relevant statistical software.
- Experience with qualitative coding and coding software, preferred.
- PhD or doctoral candidate, preferably in education, economics, social science, applied psychology, statistics, mathematics, or research related field.
- Experience in proposal writing preferred.
- Experience in evaluating federally-sponsored programs is a plus.
- Experience with relational databases is a plus.
- Flexibility to travel up to 30% of time. First 90 days of the position will be stationed in Springdale, OH.

Please send resume or curriculum vitae with cover letter stating your compensation requirements to Calista H. Smith at chs@chsmithassociates.com.